

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday  
12<sup>th</sup> September 2024 at 6.30 pm at Litchard Primary School and via Zoom**

**Attendance:** Councillors S Bletsoe, Y Walton-Davies (from 7.15 pm), L Jeffreys, G Langdon\*, L Lewis\*, L Richards\*, A Wathan (Chair), A Williams\*, J Williams, M Williams\* and D Wingar

\*Attended via zoom

**Apologies:** None

**No Apologies:** Councillor N Deere

**Public:** One

**Declarations of Interest:**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Bridgend TC	All relevant 55/24-25	Member Member	No/No
Alan Wathan	BCBC Matters  Parc Derwen	All relevant  53/24-25	Member  Resident	No/No  No/No
Amanda Williams	BCBC Matters  Coety Primary School  Proposals by M Williams  Planning  Co-option Pendre Ward	All relevant  52/24-25  All relevant  62/24-25  56/24-25	Member  Chair of Governors Wife  Resident  Personal	No/No No/No  No/No  No/No
John Williams	Parc Derwen	All relevant incl. 53/24- 25	Resident	No/No
Martin Williams	BCBC Matters  Litchard Primary School  Proposals by A Williams  Planning  St Brides Minor CC  Co-option Pendre Ward	All relevant  52/24-25  All relevant  62/24-25  52/24-25  55/24-25	Member  Governor  Husband  Resident  Member  Personal	No/No  No/No  No/No  No/No  No/No

Yvonne Walton-Davies	St Brides Minor CC	55/24-25	Member	No/No
David Wingar	Co-option Pendre Ward	56/24-25	Personal	No/No
Gareth Langdon	Co-option Pendre Ward	56/24-25	Personal	No/No
Lynda Jeffreys	Parc Derwen	53/24-25	Resident	No/No

Minute Number	Agenda Item	Action
48/24-25	Apologies for Absence	<ul style="list-style-type: none"> <li>Councillor S Charles</li> </ul>
49/24-25	Declarations of Interest	<ul style="list-style-type: none"> <li>As above</li> </ul>
50/24-25	Presentation by Powell Dobson Architects	<ul style="list-style-type: none"> <li>It was unanimously agreed to accept the outline design option 2 plan and to send them to the FAW for confirmation that they meet their criteria for funding.</li> <li>It was agreed that a Councillor will attend every future meeting regarding this project.</li> </ul>
51/24-25	To ratify the minutes of the July Ordinary Meeting	<ul style="list-style-type: none"> <li>The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.</li> </ul>
52/24-25	Matters Arising from the July 2024 Ordinary Minutes	<ul style="list-style-type: none"> <li>All information was noted.</li> <li>The Clerk was asked to obtain a quote for the recommended electrical work and it was agreed that the Chair would sign the license.</li> <li>It was agreed that only British Legion poppy wreaths would be purchased.</li> </ul>
53/24-25	Parc Derwen	<ul style="list-style-type: none"> <li>The information was noted.</li> </ul>
54/24-25	Christmas 2024	<ul style="list-style-type: none"> <li>Following a discussion the Clerk was asked to make the necessary arrangements for both pits/trees.</li> </ul>
55/24-25	Remote Meeting Equipment	<ul style="list-style-type: none"> <li>The Clerk was asked to purchase the Owl equipment including accessories.</li> <li>The Clerk was asked to invite the other two councils she works for to purchase in partnership with them the remote meeting equipment and use it for their meetings.</li> </ul>

56/24-25	Co-option Pendre Ward	<ul style="list-style-type: none"> <li>The applicant, Lee Read, was co-opted to represent the Pendre Ward of Coity Higher Community Council.</li> </ul>
57/24-25	Training Plan 2024/2025	<ul style="list-style-type: none"> <li>The Clerk would add the training for the newly co-opted councillor and publish.</li> </ul>
58/24-25	Risk Assessment Schedule 2024/2025	<ul style="list-style-type: none"> <li>The amended Risk Assessment Schedule was accepted.</li> </ul>
59/24-25	Finance & Accounts	<ul style="list-style-type: none"> <li>Authority was given for the payments for July and August 2024 and the budget monitoring sheet was accepted and approved.</li> </ul>
60/24-25	Clerk's Report including Project Updates	<ul style="list-style-type: none"> <li>All information was accepted.</li> <li>Councillors G Langdon and L Richards agreed to attend the meeting with Ryan Thomas and Gayle Penn.</li> <li>The Clerk was asked to accept the quote for the tree cutback in the Church and obtain permission for the work to go ahead from the Diocese.</li> <li>Councillor M Williams said he'd ring the landowner to request written permission for access over his land to carry out the footpath work.</li> <li>The quote for the tree maintenance at the allotment was accepted and the Clerk was asked to make the arrangements.</li> <li>The Clerk was asked to arrange for the litter bin to be lifted off the ground to avoid damage to the new ground cover.</li> <li>The news re Llys Gwyn lease was well received.</li> <li>The defibrillator information was noted, the Clerk was asked to look into alternatives.</li> </ul>
61/24-25	Member Reports	<ul style="list-style-type: none"> <li>There were no Members reports this month.</li> </ul>
62/24-25	Borough Council Updates	<ul style="list-style-type: none"> <li>All information was noted.</li> </ul>
63/24-25	Correspondence	<ul style="list-style-type: none"> <li>The correspondence was noted.</li> <li>The rights of way work has been completed, the Chair is unable to accept the Civic Service invitation, the request from the resident had</li> </ul>

		been carried out.
64/24-25	Development Control & Planning	<ul style="list-style-type: none"><li>• The applications, decisions and appeal were noted.</li></ul>
65/24-25	Items for the Next Meeting	<ul style="list-style-type: none"><li>• Coity Wallia Board of Conservators incl. 2<sup>nd</sup> CC Representative</li><li>• Green Spaces</li></ul> <p>The next ordinary meeting will be held on Thursday 10<sup>th</sup> October at 7.00 pm at Litchard Primary School and via Zoom.</p>

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